



The **Methodist** Church  
**Chesham Methodist Church**

**Bellingdon Road, Chesham, Bucks HP5 2HA**

[www.cheshammethodistchurch.org](http://www.cheshammethodistchurch.org)

**PERSON SPECIFICATION**

**Job Title:** Community Worker (C2C Project) – Chesham Methodist Church

**Church/Circuit/District:** Chesham Methodist Church, Amersham Circuit, Northampton District

Attributes	Essential	Desirable	Method of Assessment
Education & Training	GCSE English and Maths or equivalent		Q
		Training/qualification in working with elderly people	Q, A, I
		Training/qualification in working with people living with dementia or experience in this area	Q, A, I
Proven Ability	Experience of organising activities and/or events, either paid or unpaid		A, I
	Experience or working with or supporting older people, either paid or unpaid		A, I
Special Knowledge & Skills	Microsoft Word, PowerPoint and Excel	Experience of using social media for outreach	Q, A, I
	First Aid Qualification*		Q
Special Qualities or Aptitudes	Able to relate effectively to a wide range of people		A, I

	Able to motivate self and others		A, I
	Ability to delegate to others where appropriate and work well with others		A, I
	Able to set and achieve goals without direct supervision		A, I
	Friendly, approachable and empathetic		A, I
	Good communication skills, both spoken and written	Confident public speaker	A, I
	Able to keep accurate records	Experience of maintaining a membership list, database and/or membership payments	A, I
	Flexible and adaptable		A, I
Any Other Requirements	Satisfactory Enhanced Disclosure from the Disclosure & Barring Service		DBS Application
	Practising Christian		A, I

\*If an applicant does not have this qualification then s/he would be expected to attend such a training course at the earliest opportunity after starting in post, the reasonable costs of which would be paid by Chesham Methodist Church

Method of Assessment A – Application Form, I – Interview, Q – proof of qualification (certificates or transcripts)